



Summer Internship Opportunities with RE:NEW a Presence movement

Duration: 8-12 weeks

[RE:NEW a Presence movement](#), an initiative of [Presence Quotient](#)® a 501(c)(3) nonprofit organization, aims to partner with churches to mobilize a generation of youth and young adults to live with purpose in pursuing spiritual maturity, realizing their God-given gifts, and bridging the cultural and generation gap. Learn more about us at renewtheresponse.org.

We are offering three internship opportunities where close supervision and training will be provided, including organization orientation and team building, on-the-job training, performance evaluation and feedback.

1. **Marketing and Promotion Intern** (12-15 hours a week)

Description: Because you love the work RE:NEW does, you want to tell others about our mission to reach youth and young adults to live with purpose. Sounds like you might be perfect for our marketing and promotion team. To support this area, we need people to help manage our social media channels (i.e. Facebook, Twitter, Instagram, Youtube), write press releases, conduct public relations, coordinate fundraising projects, and host related events as needed.

Projects & Responsibilities:

- Administrate the creation and publishing of related, original and high-quality content.
- Identify and improve organizational development aspects that would improve content.
- Create a publishing schedule.
- Create a content calendar to manage content and plan specific and timely postings.
- Promote content through social advertising.

Preferred skills: Active on most, if not all, social media outlets.

2. **Website Intern** (8-12 hours a week)

Description: Some people call it IT; we call people who work in this area website wizards. If you are knowledgeable and skilled in the area of website development and maintenance, we need you! We are looking for someone who understands WordPress and can help maintain our website.

Projects & Responsibilities:

- Website development and maintenance.
- Create and manage new website pages and features.

Preferred Skills: Knowledge in HTML, CSS, and Wordpress.



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www.renewtheresponse.org | info@renewtheresponse.org | Tel: 626-600-6391

Mailing Address: 20651 Golden Springs Dr. Suite 104, Walnut, CA 91789

3. **Design Intern** (8-12 hours a week)

Description: We are always in need of people with an eye for design. If you're a graphic designer/illustrator, you could contribute in a variety of ways, from our magazine and website to our promotional fliers. This summer we are looking for someone to take charge of the visual layout of our magazine. Someone who can use photos, illustrations and other forms of artwork to create the pages within the RE:NEW magazine.

Projects & Responsibilities:

- Meet with editors and managers in order to discuss the appearance of the upcoming issue
- Help decide on things such as typeface and fonts for magazine's cover and headlines
- Help decide how visuals and articles will be tied together
- Help decide which type of artwork and other visuals will be used for each story
- May be involved with designing layout of website
- Use of publication related software such as Photoshop and InDesign.

Requirements: Proficient knowledge of Adobe Photoshop and InDesign.

Desired Level(s): High school and/or college

Positions Type: Unpaid Internship

Course credit is available. *Applicants are responsible for completing the appropriate steps to receive course credit through their academic institution. Presence is not involved in this process and will be unable to assist the applicant.*

Requested Documents: Volunteer/Internship Application Form, Resume, Cover Letter

Location: City of Industry, CA

Contact Information:

For inquiry, please contact Amy Sechang, RE:NEW Ministry Coordinator, at (626) 810-5200. Please send application to Vanessa Lai, HR Director, hr@presencequotient.org.



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